FY 2003 TECHNICAL REVIEW FORM
ED DISCRETIONARY GRANT PROGRAM:
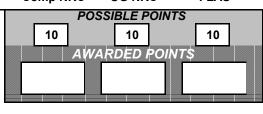## HEA TITLE VI NATIONAL RESOURCE CENTERS AND
FOREIGN LANGUAGE AND AREA STUDIES FELLOWSHIPS
CFDA No. 84.015(A&B)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

PR Number _____ Area or Topic _____

Applicant _____

Evaluation Criteria	Max Points		Rating Summary		
	NRC	FLAS	Comprehensive NRC	Undergraduate NRC	FLAS Fellowships
1. Commitment to the Subject Area	10	10			
2. Quality of Curriculum Design	15	20			
3. Quality of the Applicant's Non-Language Instructional Program	20	25			
4. Quality of the Applicant's Language Instructional Program	20	20			
5. Strength of Library	15	15			
6. Quality of Staff Resources	20	15			
7. Outreach Activities	15	0			N/A
8. Program Planning and Budget	20	0			N/A
9. Impact and Evaluation	20	20			
10. FLAS Awardee Selection Procedures	0	15	N/A	N/A	
11. Competitive Priorities	N/A	N/A	TBD	TBD	TBD
Total Points Possible:	155	140			
TOTAL:					

General Comments
(continue on last page if needed)

Reviewed by: _____   Date: _____

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

	Comp NRC	UG NRC	FLAS
	10	10	10

AWARDED POINTS

1. Commitment to the Subject Area on Which the Applicant Focuses

A. To what extent does the institution provide financial and other support to:
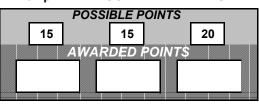
- the operation of the applicant's center or program,

(10 pts)　　(10 pts)　　(5 pts)

- teaching staff for the applicant's subject area,

- library resources for the applicant's subject area,

- linkages with institutions abroad,

- *(for NRC applicants)* center outreach activities, and

- *(for NRC applicants)* students in fields related to the center's teaching program?

B. *For FLAS applicants,* to what extent does the institution provide financial support to graduate students in fields related to the applicant's teaching program?
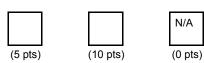
(5 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

2. Quality of Curriculum Design

15	15	20

AWARDED POINTS

A. *For NRC applicants*, to what extent has undergraduate instruction in the applicant's area or topic of specialization been incorporated into baccalaureate degree programs (for example, major, minor, or certificate programs) in the applicant's subject area?

		N/A
(5 pts)	(10 pts)	(0 pts)

Are the programs and their requirements (including language requirements) appropriate for a center in this subject area and will they result in an undergraduate training program of high quality?

B. *For comprehensive NRC and FLAS applicants*, to what extent does the applicant's curriculum provide training options for graduate students from a variety of disciplines and professional fields?

	N/A	
(5 pts)	(0 pts)	(10 pts)

For comprehensive NRC and FLAS applicants, are the graduate student training options and requirements (including language requirements) appropriate for an applicant in this subject area and do they result in graduate training programs of high quality?
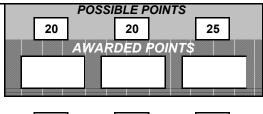
RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

2. Quality of Curriculum Design

C. To what extent does the applicant provide academic and career advising for students?

(5 pts)　　(5 pts)　　(5 pts)

To what extent has the applicant established formal arrangements for students to conduct research or study abroad and to what extent do students use these arrangements?

(5 pts)

To what extent does the institution facilitate student access to other institutions' study abroad and summer language programs?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

3. <u>Quality of the Applicant's Non-Language Instructional Program</u>

Comp NRC	UG NRC	FLAS
20	20	25

AWARDED POINTS

A. To what extent does the applicant offer courses in a variety of non-language disciplines and, for area studies programs, cover the countries of the area?

(5 pts)   (5 pts)   (10 pts)

For comprehensive NRC and FLAS applicants , to what extent are courses in the applicant's subject matter available in the institution's professional schools?

B. To what extent does the applicant offer depth of specialized course coverage in one or more disciplines of the applicant's subject area?

(5 pts)   (5 pts)   (5 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

3. Quality of the Applicant's Non-Language Instructional Program (continued)

C. To what extent are interdisciplinary courses offered for:

☐ (5 pts)   ☐ (5 pts)   ☐ (5 pts)

-(for undergraduate NRC applicants) undergraduate students?

-(for comprehensive NRC applicants) undergraduate and graduate students?

-(for FLAS applicants) graduate students?

D. Are sufficient numbers of non-language faculty available to teach the courses described in the narrative and course list?

☐ (5 pts)   ☐ (5 pts)   ☐ (5 pts)

To what extent are instructional assistants (if any) provided with pedagogy training?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

	Comp NRC	UG NRC	FLAS
	20	20	20

AWARDED POINTS

4. <u>Quality of the Applicant's Language Instructional Program</u>

A. To what extent does the applicant provide instruction in the languages of the applicant's subject area?

(5 pts)　　(5 pts)　　(5 pts)

To what extent do students enroll in the study of the languages of the subject area through programs or instruction offered by the applicant or other providers?

B. To what extent does the applicant provide three or more levels of language training?
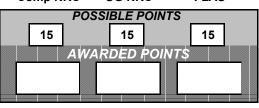
(5 pts)　　(5 pts)　　(5 pts)

To what extent are courses in disciplines other than language, linguistics, and literature offered in appropriate foreign languages?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

4. Quality of the Applicant's Language Instructional Program (continued)

C. Are sufficient numbers of language faculty available to teach the languages and levels of instruction described in the narrative and course list?

(5 pts)	(5 pts)	(5 pts)

To what extent have language teaching staff (faculty and instructional assistants) been exposed to current language pedagogy training appropriate for performance based teaching?

D. What is the quality of the language program as measured by:

- the performance-based instruction being used or developed,

(5 pts)	(5 pts)	(5 pts)

- the adequacy of resources for language teaching and practice, and

- language proficiency requirements?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

5. <u>Strength of Library</u>

A. What is the relative strength of the institution's library holdings (both print and non-print, English and foreign language) in the applicant's subject area for the educational levels the applicant serves?

(5 pts)   (5 pts)   (5 pts)

B. To what extent does the institution provide financial support for library acquisitions and for library staff in the applicant's subject area?
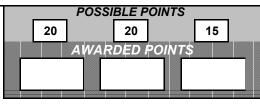
(5 pts)   (5 pts)   (5 pts)

C. To what extent are research materials at other institutions available to students through cooperative arrangements with other libraries or on-line databases?
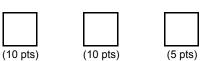
(5 pts)   (5 pts)   (5 pts)

For NRC applicants, to what extent are teachers, students, and faculty from other institutions able to access the library's holdings?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

6. <u>Quality of Staff Resources</u>

Comp NRC	UG NRC	FLAS
20	20	15

AWARDED POINTS

A. To what extent are the teaching faculty and other professional staff members qualified for the current and proposed center activities and training programs?

(10 pts)   (10 pts)   (5 pts)

To what extent are professional development opportunities, including overseas experience, for faculty and staff made available?

How much time will the applicant's faculty and administrators commit to the teaching, supervision, and advising of students?
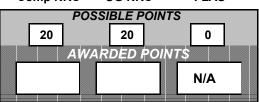
RATING SCALE					
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Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

6. Quality of Staff Resources (continued)

B. To what extent are faculty from a variety of departments, professional schools, and the library represented in the applicant's center or program oversight arrangements?

(5 pts)　　(5 pts)　　(5 pts)

For NRC applicants , how adequate are the staffing plans for the center's administration and outreach activities?

C. To what extent does the applicant, as part of its nondiscriminatory employment practices, encourage applications for employment from persons who are members of groups that have been traditionally underrepresented, such as members of racial or ethnic minority groups, women, persons with disabilities, and the elderly?

(5 pts)　　(5 pts)　　(5 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS		
15	15	0

7. **Outreach Activities**

For outreach activities in the following categories, to what extent does the applicant demonstrate:
    (a) a significant and measurable regional and national impact, and
    (b) faculty and professional school involvement?

AWARDED POINTS		
		N/A

- elementary and secondary schools

        (5 pts)   (5 pts)

- postsecondary institutions

        (5 pts)   (5 pts)

- business, media, and the general public

        (5 pts)   (5 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

	POSSIBLE POINTS		
	20	20	0

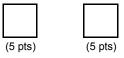## 8. **Program Planning and Budget**

AWARDED POINTS		
		N/A

A. Are the activities for which the applicant seeks funding of high quality and directly related to the purpose of the National Resource Centers program?

(5 pts)　　　(5 pts)

B. To what extent does the applicant provide a development plan or timeline which demonstrates how the proposed activities will contribute to a strengthened program by the end of the grant period?
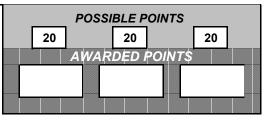
(5 pts)　　　(5 pts)

Does the applicant plan to use its resources and personnel effectively to achieve each objective?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or	0	0	0	0	0
not described					

8. Program Planning and Budget (continued)

C. Are the costs of the proposed activities reasonable in relation to the objectives of the program?

(5 pts)   (5 pts)

D. *For comprehensive NRC applicants*, what kind of long-term impact will the activities (for which funds are requested) have on the institution's undergraduate, graduate, and professional training programs?

(5 pts)

For undergraduate NRC applicants, what kind of long-term impact will the activities (for which funds are requested) have on the institution's undergraduate training program?

(5 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

9. **Impact and Evaluation**

| 20 | | 20 | | 20 |

AWARDED POINTS

A. *For all NRC applicants*, to what extent do the center's activities and training programs have a significant impact on the university, community, region and the nation as shown through indices such as enrollments, graduate placement data, participation rates for events, and usage of center resources?

(10 pts)   (10 pts)

For undergraduate NRC applicants, to what extent do students matriculate into advanced language and area or international studies programs or related professional programs?
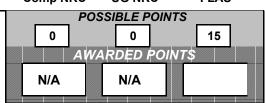
To what extent will provision be made for equal access and treatment for eligible students and other project participants who are members of groups that have been traditionally under-represented (such as members of racial or ethnic minority groups, women, persons with disabilities, and the elderly)?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or	0	0	0	0	0
not described					

9. Impact and Evaluation (continued)

B. Does the applicant provide an evaluation plan that is comprehensive and objective and that will produce quantifiable, outcome-measure-oriented data?

(10 pts) (10 pts) (5 pts)

To what extent have recent evaluations been used by the applicant to improve its program?

For FLAS Applicants, to what extent have the applicants activities and training programs contributed to an improved supply of specialists on the program's subject as shown through indicies such as graduate enrollments and placement data

(15 pts)

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

10. <u>FLAS Awardee Selection Procedures</u>

	POSSIBLE POINTS		
	0	0	15
	AWARDED POINTS		
	N/A	N/A	

Does the applicant provide a selection plan which describes:

   - how awards will be advertised at the institution,

☐

(15 pts)

   - how students apply for awards,

   - what selection criteria are used,

   - who selects the fellows,

   - how the selection plan may result in awards being made to correspond to
    any announced competitive priorities, and

   - when each step in the selection process will take place?

RATING SCALE					
If total points are:	5	10	15	20	25
Outstanding	5	10	15	20	25
Very Good	4	8	12	16	20
Good	3	6	9	12	15
Average	2	4	6	8	10
Poor	1	2	3	4	5
Unacceptable or not described	0	0	0	0	0

Evaluation Criteria	Comp NRC	UG NRC	FLAS

POSSIBLE POINTS

11. <u>Competitive Priorities</u>

(applicable only when announced in the closing date notice)

Comp NRC	UG NRC	FLAS
10	10	10

AWARDED POINTS

To what extent will the applicant serve the priorities currently announced?

(10 pts)	(10 pts)	(10 pts)

<u>General Comments</u> *(continued)*